

**COFNODION AM CYFARFOD ANGHYFFREDIN A GYNHALIWDYD AR-LEIN ar 21<sup>ain</sup> MEHEFIN  
2021 am 7yh  
MINUTES FOR THE EXTRAORDINARY MEETING HELD ONLINE on 21<sup>st</sup> JUNE 2021 at 7pm**

**Pobol yn presennol:** Cllr Paul Harries (Acting Chair) Cllr. John Griffiths  
**Persons Present:** Cllr. Paddy Davies Miss L Evans (Town Clerk)  
Cllr. Bryce Barrett

**Ymwelwyr / Visitors**

**Ymddiheuriadau wrth:** Cllr. Elaine Lloyd Cllr. Jon Letten  
Cllr. Jano Williams

**Apologies received from:**

**1. Ymddiheuriadau am absenoldeb / Apologies for absence**

1.1. Apologies received from Cllrs. Lloyd, Williams and Letten. All agreed for Vice Chair Cllr. Harries to act as Chair for this meeting.

**2. Datganiad o ddiddordeb / Declarations of Interest**

2.1. No declarations of interest.

**3. Archwilio Cymru / Welsh Audit**

3.1. The Chair asked the Clerk to read through the annual audit.

Page 1 - the Clerk confirmed that her language preference for all correspondence is bilingual.

Page 2 – the accounting statements/statement of income and expenditure have been filled in and verified by Jane Jamison (financial advisor), the internal auditor and by the Clerk herself. The council approved these figures.

Page 3 – annual governance statement. The Clerk read out all 9 statements which deal with effective financial management, system of internal control, risk assessments. The council answered ‘yes’ to all statements, confirming that all effective financial management had been completed and approved this section.

Page 4 – additional disclosure notes regarding expenditure under S137 Local Government Act and S2 Local Government Act 2000. The Clerk confirmed that the town council had donated £1,200 to charities in the year 2020/21. The Council agreed that this was the case. The Clerk has certified the accounting statements and signed this page as the RFO, dating it 17<sup>th</sup> June. The Chair proposed that all figures and statements are correct, the council agreed. The Chair will sign this page after the meeting and date it 21<sup>st</sup> June 2021.

Page 5 – this to be filled in by the external auditor.

Page 6 and 7 – the internal auditor has filled in these pages and signed the annual return.

Page 8 – completion checklist. The council went through the checklist and agreed that everything had been completed.

The Chair thanked the Clerk on behalf of the council for completing the accounts with minimal fuss. The meeting closed at 7.20pm.