

CYNGOR TREF TREFDRAETH  **NEWPORT TOWN COUNCIL**

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**COFNODION AM CYFARFOD A GYNHALIWDYD AR-LEIN ar 18^{fed} HYDREF 2021 am 7yh
MINUTES FOR THE MEETING HELD ONLINE on 18th OCTOBER 2021 at 7pm**

Pobol yn presennol: Cllr. Elaine Lloyd (Chair) Cllr. Bryce Barrett
Persons Present: Cllr. Paddy Davies Cllr. Morgan Lewis
Cllr. Jano Williams Cllr. Paul Harries
Miss L Evans (Town Clerk)

Ymwelwyr / Visitors

Ymddiheuriadau Cllr. Jon Letten Cllr. John Griffiths
wrth: Cllr. Ros Cleal

**Apologies received
from:**

1. Ymddiheuriadau am absenoldeb / Apologies for absence

1.1. Apologies received from Cllrs. Harries, Letten, Griffiths and Cleal.

2. Datganiad o ddiddordeb / Declarations of Interest

2.1. No declarations of interest.

3. Cofnodion o'r cyfarfod gynhaliwyd ar 27^{ain} Medi 2021 / Minutes of the meeting held on 27th September 2021

3.1. Item 13.1. The grants and projects officer should have capital letters. Clerk to rectify this. Subject to the above amendment, Cllr. Davies proposed that the minutes are correct and approved, Cllr. Williams seconded, all agreed.

4. Materion yn codi / Matters arising

4.1. No matters arising.

5. Adroddiad y Cadeirydd / Chair's Report

5.1. Nothing to report.

6. Dogfennau ar gael ar y wefan / Document availability on website

6.1. Cllr. Williams confirmed that they are in the last stages of designing the new website and it will hopefully go live next week. Cllr. Williams is meeting with United Studio on Wednesday and suggested that the link for the housing survey be put on the new website. Cllrs. Lewis and Davies volunteered for website training.

7. Diweddariad ar y cynnig o dan brydles Canolfan Croeso / Update on proposed under lease of Canolfan Croeso

7.1. Cllr. Davies confirmed that the Newport Library lease has been registered and is being sent to the land registry. Cllrs. Griffiths and Williams are working on the Information Centre lease.

8. Adroddiad arolygu ardal chwarae / Play area inspection report

8.1. No problems reported.

9. Adroddiadau Adferiad dan Arweiniad Dinasyddion / Citizen Led Recovery reports

9.1. Ongoing. Cllr. Harries to report back at the next meeting.

10. Arolwg ac anghenion Tai / Housing and needs survey

10.1. A draft survey has been drafted and sent to the working group. Cllr. Williams to send this to all councillors. Feedback is needed as soon as possible. Cllr. Lloyd volunteered to help with putting the letters into envelopes and Cllr. Davies can hand deliver letters. People will need a google account to fill in the survey online. Hard copies to be put in the post office or people can contact the Clerk for a copy. Cllr. Williams to check with the consultant regarding copies for the visually impaired.

11. Adroddiad y gweithgor / Working group report

11.1. Grants and projects – Cllr. Davies is preparing the progress report which the Clerk will send to PCC and will apply for the repayment of the GPO'S salary.

11.2. Traffic – The working group have met. Cllr. Harries has sent notes of the meeting to all councillors and asked that the council discuss whether they are happy with the suggested WelTag response. Cllr. Barrett proposed that the town council agree to send this response to the Welsh Government, Cllr. Lloyd seconded, all agreed. Clerk to send before the 22nd October.

12. Parc y Plant

12.1. Fields in Trust Deed of Dedication – Clerk to send the forms and cheques to the land registry.

12.2. Parc y Plant perimeters – No update.

12.3. No parking sign – Cllr. Letten to do this. Clerk to remind him.

12.4. Outdoor table tennis – Cllr. Williams suggested that the council apply for a grant for this and also for a steel fence to be put up in Parc y Plant to stop footballs going over the hedge. All agree for Cllrs. Williams and Davies to liaise with the GPO.

13. Cysgod Parrog a prydles safbwynt / Parrog shelter and viewpoint lease

13.1. The Clerk to pursue this.

14. Tail ceffylau a chŵn ar draeth Parrog / Horse and dog manure on Parrog beach

14.1. The Clerk to contact PCNPA.

15. Blaenoriaethau, gweithgareddau a chyflawniadau'r Cyngor gan ddechrau gyda 2021/22 / The Council's priorities, activities and achievements, beginning with 2021/22

15.1. Ongoing. Last meeting was postponed.

16. Meinciau / Benches

- 16.1. Bench at Parrog Road/Feidr Ganol junction – all agreed that this location is not suitable with all the traffic.
- 16.2. Benches in Brynhyfryd cemetery – Bench request from Mr. Roberts. The bench will be ready in 3 weeks' time. The town council need to identify suitable locations for benches. A request has also been received from Mr. Fennessy. Clerk to check on the details of these 2 requests to see where they would like the benches placed. Clerk to liaise with Cllrs. Williams and Davies. Cllr. Harries joined the meeting.

17. Ymgysylltu â'r Ieuenctid, £ 500 mewn cronfeydd wrth gefn/ Engaging with the Youth, £500 in reserves

- 17.1. The Clerk has let the GPO know about this money. It could be used for match funding. This item to come off the agenda.

18. Diweddariad Iloches Maes Ingli / Maes Ingli shelter update

- 18.1. Discuss terms and conditions and defibrillator location on surgery wall – Cllrs. Harries and Matthew Lewis attended a meeting onsite with the residents and PCC which was for residents to ask PCC questions about what is happening. Cllr. Harries has sent an updated report to the Clerk. The Clerk to circulate this. All happy to meet with Gaynor Toft from PCC to receive an update. The Clerk to schedule a meeting. The council have agreed to the terms and conditions for the Maes Ingli defibrillator which will hopefully be sited at Newport Memorial Hall. The Clerk to contact Lucy Letten to confirm this. The Clerk has contacted Nevern Clerk who has agreed to take on its responsibility.
- 18.2. Update on the Playing Field defibrillator – it has been collected from the post office and will be erected on the changing room wall.

19. Cynllunio ar gyfer yr amgylchedd / Plan for the environment

- 19.1. Land at Feidr Eglwys/Bentinck - This to be taken off the agenda as no response has been received after numerous attempts.
- 19.2. Environment (Wales) Act 2016 Part 1 – Section 6 – Cllrs. Harries and Lloyd are doing this.
- 19.3. Tree inspections in Brynhyfryd cemetery – Cllr. Williams has confirmed with the tree surgeon that he can go ahead with the survey but has not heard back from him.
- 19.4. Active travel consultation phase 2 – there are 8 sites listed including Market St, Feidr Pen y Bont. Most are medium term situations.

20. Marchnad stryd / Street market

- 20.1. No update.

21. Trafod yr e-bost a anfonwyd at y Clerc gan PAVS ynghylch â'r Swyddog Ymgysylltu a Gwydnwch Trefdraeth a datblygu Cynllun Lles / Discuss the email sent to the Clerk from PAVS regarding the Newport Engagement & Resilience Officer and development of a Wellbeing plan

- 21.1. An email was received from Sue Leonard at PAVS asking if the town council supports the wellbeing plan. The council have already agreed that the Grants and Projects Officer will work with the Engagement Resilience Officer. The council have not been asked

whether they wish to change the action plan to a wellbeing plan. Cllr. Williams to draft a response to Sue Leonard and send to all councillors for comments.

22. Archwilio Cymru / Welsh Audit

22.1. No update.

23. Cyllid / Finance

Arian a dderbyniwyd / Monies received:

Street market deposits £.....

Cyfrifon i'w talu / Accounts to be paid:

Town Clerk Pay (SO) p.m	£
Unit 3 rental (DD) p.m	£150 (vat £25)
Council Tax (DD) p.m	£155.00
Chess telephone (DD) p.m	£74.99 (vat £12.50)
Good energy (DD) p.m	£27.00 (down from £33)
United studios, GSuite mail box (DD) p.m	£12 (vat £2)
N. Siggins, Grants & Projects Officer payment (SO)	£1,152.00
Fishguard tool hire, rotavator hire for play area	£30.00
Land Registry, 2 x £40 to register the Fields in Trust Deed for Parc y Plant	£80.00
Cllr. Williams, payment for ink used for GPO project	£56.49

- 23.1. The accounts are as follows: Treasurers-£37,116.05. 30-day savers-£21,236.71, Grants and Projects-£5,307.04. Cllr. Williams declared a personal interest in the ink payment. The Clerk advised that the payment for rotavator hire comes from budgeted building repairs, the 2 payments to the land registry comes from the budgeted professional fees and payment for ink comes from the GPO account as part of the council's match funding for the project. Cllr. Harries proposed that all finances are paid, Cllr. Lloyd seconded, all agreed.
- 23.2. Victoria Gardens ownership and lease – Cllr. Griffiths not present at the meeting to update the council.
- 23.3. Update on planning application on behalf of the playing field for a container on the playing field – this is on the planning agenda for tomorrow night's planning meeting.
- 23.4. Discuss possible community acquisition – Cllr. Williams to call a community asset working group meeting.

24. Tudalen RAG / RAG sheet

24.1. The RAG sheet was discussed and updated.

25. Cyfatebiad / Correspondence

All correspondence was noted except the following:

- 25.1. Item 6.2 re Self-evaluation toolkit pilot. All happy for Newport town council to be part of this pilot.
- 25.2. Item 8.1 re request from Cymdeithas for councillor signatures to the Government to control the housing market. Councillors can sign this as individual councillors.

25.3. Item 8.2 re orange van parked on Church St. The PCSO has been to visit this site and the situation has been resolved.

The meeting closed at 8.45pm.

The next meeting will be on the 29th November.